



Pickering Rouge Canoe Club's

Canoe, Kayak and Dragon Boat Camp 2011 Assistant Camp Coordinator Application



Return Application Forms with resume & cover letter to:

Email: camp@westrougecc.org

Application Deadline: January 14, 2011

Name							
Age		Male		Female		T-shirt Size (YXS - AXL)	
Nutritional or Medical Concerns							
Education Completed							

Additional Information

Street Address							
City		Postal Code					
Home Phone							
Cell Phone							
Mandatory E-mail Address – REQUIRED as this is the main form of camp communication							

Emergency Contact

Name	
Phone Number(s)	

Job Description

A two year contract, with possibility for further work. Beginning in June, 2011 you will work as the Assistant Camp Coordinator. During this time, you will be working alongside the Camp Coordinator & Camp Director. Your responsibilities will include camp programming, supervision of staff and campers, and parent communication. Training will be provided throughout this time, with the goal to transition into Camp Director for Summer 2012.

Dates: June 2011-October 2012

Please note the majority of your responsibilities will be in the summer months, with minimal work Oct. –May.

Salary: Approximately \$19,500 (June 2011-September 2012).

Requirements:

- Camp Experience
- Bronze Cross, NLS preferred
- NCCP Canoe Kids, will be referred to workshop after hiring
- Microsoft Office Competent
- Paddling experience preferred but not required

General Camp Staff Information

As counselors at the Pickering Rouge Canoe Camp, we are all responsible for meeting general and specific requirements in our respective roles. It is understood that as individuals, we bring different skills and experience to our jobs. However, the outcomes we are striving to provide for campers are the same. **It is our goal to provide campers with a safe, fun, and non-intimidating environment in which they can develop their boating skills.** It is recognized that these outcomes can be obtained through different styles and methods, although our responsibilities as caregivers remain constant.

Work hours are 8:20am - 4:20pm. Staff are responsible for their own transportation to and from work. Staff are expected to come prepared to work with food, water, and appropriate outdoor clothing. The Rouge Beach Camp will run the weeks of July 4 - August 26, 2011. You will receive the first week of August off. The Frenchman's Bay Site (Dragon Boat Camp) will run the weeks of July 11 – 22 and August 8 – 19, 2011.

Counselors are required to be active, enthusiastic, energetic, and involved while interacting with campers!

Location of Rouge Beach Camp Site:

The Rouge Beach Park is located at the mouth of the Rouge River on Lake Ontario. We are located on the border of Scarborough (West Hill) and Pickering. Travelling from Scarborough, follow Lawrence Ave. E. about 1.5 km east of the Rouge Hill GO Station. Travelling from Ajax, follow either Rosebank Rd. S. or Rougemount Rd. to Dyson. Follow Dyson to the end. Please park your car at the end of the road on the parking side of the road only. Follow the walking path over the bridge and go toward Lake Ontario. We are located in the trailer, on the beach, south of the railway bridge.

Location of Pickering Camp Site:

Frenchman's Bay is located in the South end of Pickering at West Shore and Oklahoma. Take the 401 or Hwy 2 (Kingston Road) to Whites Road. Head South on Whites Road to Oklahoma. Turn Left on Oklahoma (East) to the first four-way stop (West Shore). Turn Right (South) on West Shore to the very end and turn left on the dirt road (Beachpoint Promenade). Camp is located on the left side in the white trailers.

**FOR MORE INFORMATION, PLEASE CALL 905-767-3330
or visit our web site www.westrougecc.org, or e-mail camp@westrougecc.org**

*Want to have a great summer working with children while enjoying the
Great Canadian outdoors?
Become a member of the Pickering Rouge Paddling family!*

How to Apply

Please read carefully and complete all portions of this application and email it to camp@westrougecc.org. Take time to answer wisely and avoid repeating the same answers, thoughts or ideas throughout your application. For more information, please call 905-767-3330 or email camp@westrougecc.org.

PLEASE SAVE FILES AS A WORD DOCUMENT (97 – 2003 OR 2007) OR AS A PDF.

Deadline for Application: January 14, 2011

PART A

Please provide us with an up dated resume detailing your previous work and volunteer experiences, as well as any certifications, interests and extra-curricular activities. Please include at least 2 references.

PART B

Please answer the following questions,

1. Why would you like to work for the Pickering Rouge Canoe, Kayak & Dragon Boat Camp?
2. Do you have any paddling and/or camp experience? Please explain.
3. Why do you think you will excel in the role as Camp Assistant Coordinator, and later as Camp Director?
4. For children to excel they must be provided with positive inclusive environments. What do you think we mean by 'inclusive environment,' and what will you do to ensure this at camp?

PART C

Please read carefully. All answers from Part C should be typed on a one page single spaced document, 12 point font. Answers should fill the space of $\frac{3}{4}$ -1 page. Please choose 3 of the following 6 topics, and discuss why you think it is important for camp counselors to be aware of these issues.

1. Positive child development
2. Bullying
3. Water Safety
4. Physical Activity for Youth / Children in Sports
5. Positive Role Models for Youth
6. Communication (such as your words and body language)

The End

Thank you for your application, we look forward to hearing from you, and we will contact you to let you know that we have received your application.

If you do not hear from us within two weeks of applying, please contact us.